

2013 Application for City Business Registration

City of Scappoose

33568 East Columbia Ave.
Scappoose, Oregon 97056
Phone 503-543-7146
Fax 503-543-7182

YEAR ENDING DECEMBER 31, 2013
OPENING DAY OF BUSINESS _____

SCAPPOOSE MUNICIPAL CODE, TITLE 5, BUSINESS LICENSE AND REGULATION, REQUIRES ALL FEES ARE DUE AND PAYABLE BY JANUARY 1ST EACH YEAR (UNLESS YOU ARE OUT SIDE OF THE CITY LIMITS THEN IT MUST BE RENEWED PRIOR TO WORKING IN THE CITY OF SCAPPOOSE), FAILURE TO PAY FEES BY DUE DATE WILL INCUR A PENALTY.

Owner Name: _____ Home Phone: _____

Business Name: _____ Business Phone: _____

Bus. Location: _____ * No. Employees: _____
(Number of employees working 20 hours or more per week)

City, State, Zip: _____ * Owner Date of Birth: _____

Mailing Address: _____ * Owner Driver's License #: _____

City, State, Zip: _____ * No. of Rentals: _____

*** ONLY FOR BUSINESSES LOCATED IN CITY LIMITS**

Description of Business: (give details)

Check One:

☐ Retail ☐ Wholesale ☐ Financial ☐ Service ☐ Manufacturing ☐ Rentals ☐ Real Estate ☐ Home Occupation ☐ Other

☐ Contractor/Landscaper **Contractors/Landscapers Board License #** _____

IMPORTANT - READ AND SIGN BELOW RETURN WITH FEE. VALIDATED LICENSE WILL BE MAILED TO YOU.

FEES:

☐ New Registration Fee \$ _____
☐ Renewal

Business located in City Limits: **EXEMPT FOR 2013**
Rental Units: **EXEMPT FOR 2013**

Penalty Fee \$ _____ Business located **out of City Limits:** \$100.00 (good until Dec 31, 2013)
OR

Total Due \$ _____ **7 consecutive days** for \$40.00

Signed By _____ **Office/Title** _____ **Date** _____

I certify that the above information is correct (Make any corrections as needed)

NOTE: Additional City Permits may be necessary before the owner can commence business.

OFFICE USE ONLY

Planning _____ City Manager _____

Building _____ Police _____

Amount Paid Date Issued By Receipt # Type Code Date Business Discontinued License Number

If you change your business address, nature of business, or if you are no longer doing business in Scappoose, please notify City Hall.