

**CITY OF SCAPPOOSE
CITY COUNCIL MEETING**

**MARCH 5, 2007
WORKSHOP/COUNCIL GOALS AT 6:00 P.M.**

Mayor Burge called the City Council workshop to order at 6:00 p.m.

In attendance was: Mayor Burge, Council President Ingham, Councilor Gedlich, Councilor Meres, Councilor Judd, Councilor Smith, City Manager Hanken, Police Chief Greisen, City Recorder Pentecost and Darryl Swan from the Spotlight.

Mayor Burge explained he had requested Council submit what their thoughts were for goals over the next couple of years. He handed out a list of goals that he compiled. Councilor Gedlich gave a brief overview why Council needs to update things. She explained she wanted to up date the Rail Corridor Study because of the new Steinfeld development. She explained the Transportation Master Plan should be updated also because of the Steinfeld development. She discussed the issue of the outstanding court balance.

City Manager Hanken explained the court balance is one lump sum, not broken out.

Councilor Gedlich discussed the issue of court going from a municipal court to a court of record. She feels maybe the City should be a court of record so we could work with the Department of Revenue or the IRS. City Manager Hanken explained the City would have to set our court up as a court of record and it can be done. He explained it is the paperwork framework as to how the court is registered that make it a court of record is his understanding. He stated if that is something the Council wants staff to explore they can certainly do that.

Councilor Smith would like to see what the outstanding debt is first before we fix it.

Councilor Meres would like to see a work program.

Councilor Gedlich stated she feels the City needs to set some kind of policy, she realizes a Judge has to be very carefully legally when they are handing our penalties verses dollars. She stated there should be some percentage that the people should have to pay at that time.

Council President Ingham asked if Judge Taylor will be available for the workshop? City Manager Hanken replied he will contact her and get her schedule.

Councilor Smith asked City Manager Hanken to advise the Council on their legal limits when they are talking to a judge.

City Manager Hanken talked about the work program that the City has had in the past. He explained it is time consuming for staff to monitor people. He explained Washington County has a work program and they put together the play structure at Miller Park and did a good job.

Councilor Gedlich explained she put provide greater enforcement of Municipal Code on the list due to the number of citizens that have called her in the past regarding nuisance issues.

Councilor Smith stated she has a question regarding “Code Enforcement Officer” title. She listens to Police Officers swear to uphold the Scappoose Municipal Code and she happens to know for a fact that all the things have been discussed is in the Scappoose Municipal Code. She stated maybe the City needs to change to Oath of Office for the Officers if they are not going to be the ones who uphold it or something because in her mind the police do the enforcement of the municipal code. She feels the code enforcement is being done by the Scappoose Police Department and she thinks if people were calling her and complaining about code enforcement issues they would be getting the telephone number for the police department because she doesn’t do the enforcement for Scappoose the police department does. Police Chief Greisen explained the citizen needs to fill out the form so the Police Department can investigate it. He explained Councilor Smith is right and the Police Department does a lot of nuisance complaint. He explained they have different priority levels and nuisance complaints are lowest n the list. He explained they do get around to them, but they do need people to come in a fill out the form. Councilor Smith stated maybe the City needs to publish what the City’s process is regarding submitting nuisance complaints.

Council President Ingham asked about the status of the sidewalks on Highway 30. City Manager Hanken explained there isn’t a consensus on what the repair/solution is.

There was a discussion on who chose the trees in front of the school.

Councilor Meres explained as far as improve City visual enhancements he thinks improving highway 30 and keeping better maintenance on it. He would like to see more greenway. Councilor Smith stated they don’t sweep it often enough. City Manager Hanken explained ODOT has a new street sweeper on order but it won’t be in until May. He explained ODOT has been using in terms “a mini sweeper” and they are trying. He explained in terms of us doing the street sweeping, we contract that service out. He explained it is could be something that we look at expanding and talk to ODOT regarding paying there share. Councilor Smith stated there is too much rock on Highway 30.

There was a discussion on marketing activities that are happening in Scappoose. Mayor Burge stated part of that is talking with the Chamber of Commerce to let them know the activities happening around Scappoose. Councilor Smith replied giving the City’s prioritizes and the things only the City can provide that we have the luxury of doing some of the things that maybe we can encourage other groups to do.

Mayor Burge discussed the issue of Scappoose Fitness talking about a summer fitness program in local parks. Councilor Smith asked if the City could build JP West Park first?

Councilor Smith stated she wanted to codify the comprehensive plan. She explained the comprehensive plan is the legal basis for everything you do in land use planning. She stated it is the overruling document. She stated the City’s Comprehensive Plan doesn’t even existing on a word processor, it is not computerize. She would like to codify the comprehensive plan. Councilor Smith has volunteered to computerize the comprehensive plan.

Mayor Burge explained one of his goals is for hiking and mountain biking trails on city property on top of the hill. He feels to him some of these are just an overall building our parks and recreation in the community. Councilor Smith would like to see some type of near scale plan that shows where the paths are intended to be. She stated then you can tell us what we have to do to make it legitimate. Mayor Burge explained he explained once you get a plan there are trail groups from Portland that will come out and build them. He stated finishing the park on JP West is the number one goal. Councilor Smith feels it is the only park that the Council and staff can focus on until it is done.

Mayor Burge explained his goal is the “Grass-Roots Political Action for local issues”.

Future item:

Court Workshop and then agenda item

Work program, legal limits, have Judge Taylor present.

Code Enforcement workshop and then agenda item

Revise ordinance language, community complaint driven.

Streets, sidewalks and street lighting

Street sweeping/How often does ODOT sweep?

Comprehensive Plan

Need to get converted in electric format.

Enhancing park and recreation opportunities

Completing Scappoose Municipal Park is number 1 priority

Bike trail

Review Urban Growth boundary

The next workshop will be on March 19, 2007 at 6:00 p.m.

Mayor Burge adjourned the meeting at 6:50 p.m.

**REGULAR CITY COUNCIL MEETING
AT 7:00 P.M.**

Flag Salute

Call to Order

Mayor Scott Burge called the meeting to order at 7:00 p.m.

Roll Call

The meeting of the City of Scappoose was held at 7:00 p.m. in the Council Chambers; 33568 East Columbia Avenue; Scappoose, Oregon with the following present:

City Council Members:

Scott Burge	Mayor
Judie Ingham	Council President
Donna Gedlich	Councilor
Lisa Smith	Councilor
Jeff Bernhard	Councilor
Chuck Judd	Councilor
Larry Meres	Councilor

Staff:

Jon Hanken	City Manager
Doug Greisen	Police Chief
Susan Pentecost	City Recorder
Steve Wabschall	Wastewater Supervisor

Press:

Darryl Swan	Spotlight
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Excused: Legal Counsel Andy Jordan

Approval of Agenda

Council President Ingham moved, and Councilor Bernhard seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

Public Comments

Gary Liao, Tarbell Road, explained he is here to ask for Councils support for a community project to place a fountain in Heritage Park. He explained this is part of the Ford Foundation Leadership Program Community Project. He explained as part of this project they have to choose and complete a community project with the budget of 10-12 thousand dollars and to complete within one year. He explained this is supported in part with a \$5,000.00 matching grant from the Ford Foundation. He feels the fountain would add to the enhancement of the Sauerkraut Festival, Music in the Park and it would be very beneficial to the community.

Councilor Bernhard asked Mr. Liao if they were expecting to have this done this summer or were they looking at 2008? Mr. Liao replied they are asked to do this project within one year, so they would want to start as soon as possible. Councilor Bernhard stated maybe this project is something the Budget Committee could look at for 2008. Mr. Liao explained this is a community project in the sense that they would hope to get both public and private sector involved.

Councilor Smith explained Mr. Liao did give her a call. She explained this project is in competition with three other projects that are not located in Scappoose. She explained what Mr. Liao is doing is asking gathering support for a concept to attempt to have this be the project that is selected by the entire Leadership Program.

Councilor Smith moved and Councilor Gedlich seconded the motion that City Council would direct staff to prepare a letter of support for the concept of a water feature in Heritage Park.

Councilor Gedlich thanked Mr. Liao so much for coming forward with this project. She explained this is something she has wanted in the park for a long time.

Councilor Judd explained he spoke with Brady Preheim regarding this project. He feels it is a great idea and he is fully in favor if it.

City Manager Hanken stated he has already done, in terms of City Manager in terms of the budget, if this is project is selected he has said the City would give \$5,000.00 towards it.

Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

Steve Payne, Scappoose, explained he has an issue and he doesn't know where to turn. He talked about real estate signs that are everywhere. City Manager Hanken stated he knows this issue is in lots of communities. He explained there is a dumpster in the parking lot behind City Hall or he could call public works to pick them up if he has a lot of them.

Council President Ingham explained to Mr. Payne he would need to go to the Police Department to do a complaint. Chief Greisen explained the officers would have to witness who placed the signs in order to site that person. Councilor Smith explained in the Municipal Code in reference to signs located in the public right a way authorizes Public Works to pick them up and throw them in the garbage.

Councilor Bernhard stated as a friendly suggestion to City Manager Hanken he could possible have the real estate managing brokers of the area have a quick meeting with him. He explained we are also talking about how it could possibly impact local business at the same time.

Councilor Meres is concerned with citizens picking up the signs, doing their own code enforcement, and getting in to confrontations with the people who placed the signs. He feels the public works crew should be the ones to pick up the signs. Councilor Gedlich agrees with Councilor Meres.

Consent Agenda

Councilor Smith moved and Councilor Bernhard seconded the motion to approve the minutes from the February 20, 2007 Council meeting as amended.

Councilor Smith gave some corrections to City Recorder Pentecost.

Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

New Business

Flag Presentation

Linda Kiltz, Scappoose, explained she is here on behalf of her husband Colonel Don Zimmerman to present a flag that he flew for the City of Scappoose. She explained her husband is currently serving in Afghanistan at Camp Phoenix. She read a statement prepared by her husband explaining why he flew the flag that he did for the City of Scappoose. She read the certificate that goes with the flag that was given to the City of Scappoose that reads: This is to certify that the accompanying American Flag was flown in the face of the enemy over the American compound, Camp Phoenix, Afghanistan by the Officers, NCOs and Soldiers of the 41st Brigade Combat Team during "Operation Enduring Freedom" on the 11th day of September, 2006. In honor of the City of Scappoose.

Everyone applauded Ms. Kiltz for the presentation of the Flag and the certificate. The Council thanked Ms. Kiltz's for the presentation and for her husband serving our Country.

Drainage Vacation on Peak

City Manager Hanken stated it should be Peak, not Park. He went over the staff report.

Council President Ingham moved and Councilor Judd seconded the motion that City Council authorize the Mayor and City Manager to sign the attached Agreement releasing the City's interest in the side and rear drainage and utility easements on Lots 2, 3, 4 and 5 Block 4, Scappoose Heights No. 2 subdivision.

Councilor Smith stated she doesn't see the easement on the map attached to the staff report. City Manager Hanken replied the question is whether or not the City actually has them.

Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

Wastewater Treatment Plant Stand-by-Power Change Order

Steve Wabschall went over the staff report.

Councilor Smith asked Steve Wabschall if he has the as-builds of this site? Steve Wabschall replied yes.

Council President Ingham moved and Councilor Smith seconded the motion that Council approve the change order for modifications to the installation of the stand-by-power unit at the wastewater treatment plant in the amount of \$14,075.00, appropriating the total amount from the operating budget fund 41-410-300. Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

City Hall Rood Contract

City Manager Hanken went over the staff report. He handed out a sample of Dura-last product that is being recommended for the roof at City Hall.

Councilor Gedlich moved and Councilor Smith seconded the motion that Council award the roof repair contract to Wojahn Roofing Company for the installation of a Dura-Last polyethylene roof system not to exceed \$22, 852.00.

Councilor Gedlich asked how long should the project take once it begins? City Manager Hanken replied it shouldn't take that long. He stated the project should be done by the end of summer.

Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

On-Site City Attorney Report

City Manager Hanken went over the staff report. He explained at this point and time he is making the recommendation that the City stays with the contracted services for city attorney and review it again after the City has some of the big budget projects done and completed.

Councilor Meres asked what does the City pay out in terms of contracted services? City Manager Hanken replied last years he believes it was about \$70,000.00 to Andy Jordan's office and around \$60,000.00 to David Brian Williamson's office.

Councilor Gedlich explained what Council needs to remember that contracting out services with a firm like Jordan Schrader there is lots of expertise there.

Councilor Smith also agrees. She stated even with our City Engineer sometimes we contracting for special purposes.

Councilor Judd stated more than one time when Attorney's have been here they haven't been aware of the issue and they say they need to check in to it.

Councilor Smith stated when you are using a firm of that type there is a wide variety of skills they have.

Councilor Bernhard agrees with Councilor Smith.

Linda Kiltz explained she currently teaches Administrative Law at PSU. She feels that going with a contract agency with broad scope of expertise would probably best serve the City of Scappoose.

Announcements

City Manager

City Manager Hanken gave an update regarding the County getting funds for the West Lane Road project.

City Manager Hanken explained he will be starting Jury Duty tomorrow for the rest of the month.

City Manager Hanken explained Saturday evening he was presented with an award during the Chambers Award night at the Scappoose Community Clubs outstanding member for 2006.

Police Chief

Police Chief Greisen explained during the winter storms C-Com (dispatch center for Columbia County) had 3 out of 5 radio towers on back up generators. He explained the dispatch centers duty is to take the call and contact the local fire district and police departments. He explained over the last several months with the Columbia County Sheriffs Office having certain hours where they take care of certain situations and the dispatchers are starting to get people yelling because Columbia County Sheriffs Office to the call. He explained if Council gets confronted that the Scappoose Police Department is not responding please keep in mind it could be a call in the County.

Police Chief Greisen talked about the neighborhood watch program. He explained on May 9 the Scappoose Police Department will have a public forum to try and get more people involved.

Councilors

Councilor Gedlich congratulated City Manager Hanken. She thanked all the students for being here.

Councilor Meres also congratulated City Manager. He stated he feels things are only going to get worse at for Sheriffs Department.

Councilor Bernhard thanked Chief Greisen for the information on the neighborhood watch. He also congratulated City Manager Hanken. He is hoping next year there will be a couple more fields to play on. City Manager Hanken explained he is meeting with some of the Little League people at the end of next week. He went over some of the things that need to be done to start the project.

Council President Ingham stated she received a called from Vivian Urie regarding the Watts House. She explained the pass through from the kitchen to the dining room is complete and it looks absolutely wonderful. She would like Council to go through the Watts House on April 2, 2007 prior to the Council meeting at 6:30.

Councilor Judd congratulated City Manager Hanken. He discussed about the time change. He congratulated Darryl Swam on the birth of his baby.

Councilor Smith thanked City Manager Hanken for everything he did for the Scappoose Community Club and the community itself. She explained the Concerts in the Park start July 6, 2007. There will be five concerts again this year. She explained on March 23 from 5:00 p.m. – 8:00 p.m. there will be a fundraiser for the Columbia Food Bank. She would like to know when the County anticipates actually signing that contract for West Lane Road. City Manager Hanken replied he will get that information.

Councilor Gedlich stated as far as the neighborhood watch program the biggest issue is getting all the neighbors to participate.

Mayor Burge congratulated City Manager Hanken. He also congratulated Darryl Swan on his new baby boy. Mayor Burge explained Wednesday he went to Salem for Mayors day at the Capital. He stated City Manager Hanken is going to be applying for a grant for the municipal park. He explained he spoke with Senator Johnson regarding our sewer issue.

Adjournment

Mayor Burge adjourned the meeting at 8:24 p.m.

City of Scappoose, Oregon

Scott Burge, Mayor

Attest: _____
Susan M Pentecost, City Recorder