

**CITY OF SCAPPOOSE
MAY 21, 2007
REGULAR CITY COUNCIL MEETING
AT 7:00 P.M.
SCAPPOOSE, OREGON**

Flag Salute

Call to Order

Mayor Scott Burge called the meeting to order at 7:00 p.m.

Roll Call

The meeting of the City of Scappoose was held at 7:00 p.m. in the Council Chambers; 33568 East Columbia Avenue; Scappoose, Oregon with the following present:

City Council Members:

Scott Burge	Mayor
Judie Ingham	Council President
Lisa Smith	Councilor
Jeff Bernhard	Councilor
Donna Gedlich	Councilor
Charles Judd	Councilor
Larry Meres	Councilor

Staff:

Jon Hanken	City Manager
Doug Greisen	Police Chief
Susan Pentecost	City Recorder
Brian Varricchione	City Planner

Press:

None

Excused: Legal Counsel.

Approval of Agenda

Councilor Smith moved and Council President Ingham seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres; aye.

Public Comments

None

Consent Agenda

Councilor Bernhard moved and Council President Ingham seconded the motion to approve the minutes from the May 7, 2007 City Council meeting. Motion passed (6-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; Councilor Meres, aye and Councilor Gedlich, abstained due to not being present.

New Business

Appointment of Budget Committee Member

Mayor Burge explained Teresa Keller has submitted an application for the vacancy on the Budget Committee.

Councilor Smith moved and Council President Ingham seconded the motion to appointment Teresa Keller to the Budget Committee. Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

Proposed amendments to Special Events Regulations and Nonprofit Organization Land Use Fee

City Planner Brian Varricchione read over the staff report.

Councilor Smith moved and Councilor Judd seconded the motion that Council adopt Ordinance No. 791, an Ordinance relating to Land Use and Amending Municipal Code Chapters 17.01 (introduction), 17.160 (Procedures For Decision Making--Legislative), 17.162 (Procedures for Decision Making--Quasi-Judicial), and 17.164 (Procedures For Decision Making--Limited Land Use Decisions) Regarding Council Authority to permit Special Events and Waive Land Use Fees for Nonprofit Organizations.

Mayor Burge opened and closed the public hearing at 7:06 p.m.

Mayor Burge read the title for the first time.

Special Event Permit request by WigWam Tavern

Chief Greisen went over the staff report. He explained when Mr. and Mrs. Harris submitted their special event permit request he sent them a letter with the procedures they would need to follow.

City Manager Hanken explained one of the things staff wants to do is head off any potential issues. He explained that is one of the reasons staff is working with the event sponsor. Staff made recommendation that the event sponsor contact the neighbors. Staff also wants to make sure the event sponsor is dealing with all the issues prior to the event. He stated as staff gets better at this we hope to have a set format that will alleviate problems in the future.

Councilor Gedlich stated she appreciates staff and the way they handled the letter to Mr. and Mrs. Harris. She also appreciates the business owners cooperating and signing the letter, it is certainly a real plus. She just wants to make sure we are consistent with everyone.

Councilor Bernhard stated he thinks it is great that businesses have these types of events. He explained he is going to say the same thing to Mr. and Mrs. Harris that he said to Glenn at Varsity. He stated the City is under the microscope currently by the Community when it comes to these special events. He stated everyone just needs to be aware of that when holding these events, he would appreciate that. He stated the City has received some letters and comments which they do have some valid points. He likes to have these types of events. He just asked Mr. and Mrs. Harris to keep that in mind when controlling the band or controlling the environment.

Councilor Judd stated he didn't see how many security guards were going to be there. Mr. Harris replied currently he has four guys lined up and they will be standing at the gates. He explained he will have more in other areas. Chief Greisen explained OLCC doesn't require security guards, but the City wants to have them present.

Councilor Gedlich moved and Councilor Bernhard seconded the motion that the Scappoose City Council approve the special event application for the 2nd Annual Columbia County Cancer Fund Poker Run on June 23, 2007 subject to the conditions of approval request by Police Chief Greisen.

- There was discussion on the issue of flash mobs.

Motion passed (7-0). Mayor Burge, aye; Council President Ingham, aye; Councilor Gedlich, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; and Councilor Meres, aye.

Announcements

The next Planning Commission will be Thursday May 24, 2007. The Farmers Market will be every Saturday from now until September 15, 2007. On Monday May 28, 2007 City Offices will be closed in observation of Memorial Day. The next City Council meeting will be on Monday June 4, 2007.

City Manager

City Manager Hanken reminded everyone there is a City County meeting on May 30 starting at 6:30 p.m. in Vernonia. He explained the Park RFP for surveyors are due tomorrow at 9:00 a.m. He is anticipating anywhere between 5 and 7 surveyors. He explained as part of the stipulation the City wants to have the survey done by the end of June at the very latest. He also explained the City is still on the Oregon National Guards agenda for work at the park.

Police Chief

Chief Greisen explained the Police Department needs Councils help regarding nuisance complaints. He explained every year staff tries to improve the system. He explained last year there were two individuals cited. He explained this year staff has been working with developers to have their construction areas cleaned up. He explained they cited a developer for dirt in the road and just last week they cited an individual for debris. He explained the Police Department needs the nuisance complaints filled out. The Police Department is going to try to get the form on the web site soon. He explained they need the complaint forms filled out because that is what starts the tracking method. He explained if a contractor is starting work early or working on Sunday please contact dispatch so an officer can be dispatched to go to the job site.

Councilors

Councilor Gedlich thanked City Manager Hanken for the update on the park and the survey. She also wanted to thank Council and staff for the beautiful flowers.

Council President Ingham explained she won't be here on Monday June 4. She asked about the letters received regarding the event at Varsity on May 5. She thinks what Varsity Grill and Bar does is great, her concern is the neighbors and the encroaching on other peoples property. She is concerned and feels

something needs to be done regarding a parking plan. She feels the functions at the Varsity are too big and Mr. Anderson has outgrown his space.

Chief Greisen explained there was mediation approximately two weeks prior to the May 5 event. He explained some things came out of it such as Subway and Ichabod's were going to advertise on their signs to read something like event Parking is located at..... (a specified location). He stated that didn't happen. He agrees with Council President Ingham regarding the parking and that is why staff added the parking plan requirement to the special event permit application. He explained it is the responsibility of the property owner to have the proper signage.

Councilor Bernhard stated he agrees with Council President Ingham. He also feels we might be opening a can of worms when it comes to the football games and how people attending them use other parking lots besides the High School. He stated if we are going to set a standard for Varsity on this then we will have to set a standard for everyone else in town. He asked how is the City going to be able to enforce that when it comes to Friday night football games? He feels it is going to be a very difficult thing to enforce unless proper signage goes up. Chief Greisen replied in the mediation that was held the school district started to realize all the functions that are held at the school and how the overflow goes into the surrounding businesses and that is why they don't have a problem with people parking in their lot for other events.

Councilor Gedlich agrees with Council President Ingham and Councilor Bernhard however she thinks it isn't only the number of vehicles but also the number of participants that are in that same area. .

Councilor Smith feels this discussion should be a future agenda item.

City Manager Hanken will have this discussion on the City Council agenda for the 18th of June.

Council President Ingham stated maybe Varsity Grill and Bar needs to hire someone to monitor parking.

Mayor Burge went to Grant Watts School to have lunch with a couple of students who purchased "Lunch with the Mayor" at the Grant Watts Auction. He had a great time, it was fun and he looks forward to doing that again.

Mayor Burge recessed for a break at 7:43 p.m.

Council went in to Executive Session at 8:04 p.m.

Executive Session

ORS 192.660 (1) (i) Performance Evaluations of Public Officers and Employees

Present: Mayor Burge, Council President Ingham, Councilor Meres, Councilor Bernhard, Councilor Judd, Councilor Smith and City Manager Hanken.

City Council came out of Executive Session.

Councilor Smith moved and Councilor Bernhard seconded the motion that City Manager Hanken will be given a 5% merit increase based on his performance evaluation as well as the 2007 COLA increase.

Councilor Bernhard wanted to know what the COLA increase would be. City Manager Hanken replied under the agreement it is 3%. Mayor Burge replied the 8% would increase City Manager Hanken's pay \$6,719.00 a year. Councilor Smith asked if \$90,000.00 would be the top salary in the City of Scappoose? City Manager Hanken replied absolutely.

Councilor Bernhard replied based on his evaluation for City Manager Hanken and considering all the work he has done over the past year, he has no problem with the 8% raise.

Councilor Meres stated he feels City Manager Hanken is worth it, but he bets he will get some phone calls.

Motion passed (5-1). Mayor Burge, aye; Councilor Smith, aye; Councilor Bernhard, aye; Councilor Judd, aye; Councilor Meres, aye; and Council President Ingham, nay.

Adjournment

Mayor Burge adjourned the meeting at 9:45 p.m.

City of Scappoose, Oregon

Scott Burge, Mayor

Attest: _____
Susan M Pentecost, City Recorder