

**CITY OF SCAPPOOSE
CITY COUNCIL WORKSHOP
MARCH 2, 2009 AT 6:00 P.M.
SCAPPOOSE, OREGON**

Call to Order

Mayor Burge called the workshop to order at 6:00 p.m.

Flag Salute

Roll Call

The workshop of the City of Scappoose City Council was held at 6:00 p.m. in the Council Chambers; 33568 East Columbia Avenue; Scappoose, Oregon with the following present:

City Council Members:

Scott Burge	Mayor
Jeff Bernhard	Council President
Donna Gedlich	Councilor
Judie Ingham	Councilor
Larry P. Meres	Councilor
Art Heerwagen	Councilor
Jeff Erickson	Councilor

Staff:

Jon Hanken	City Manager
Doug Greisen	Police Chief
Susan Reeves	City Recorder

Press:

none present

Strategic Planning/Goal Setting

City Manager Hanken handed out a list of top issues, projects in the works, and items for consideration. He explained this is by no means an exhaustive list. He explained the purpose behind this list is to help you think about things. He asked Council to list their top three projects or things that they would like to see Council accomplish within the next couple of years. He explained the projects in the works are things the City is currently doing so it may or may not be on the top of the list because they have already been done in terms of Council saying this is what we are going to do, this is what we are moving forward with.

Councilor Gedlich asked for an update on some of the items for construction. City Manager Hanken gave an update on Havlik Highway 30. He explained staff is working with Senator Johnson's office to try to get this project attached to Legislation related to the Federal Stimulus. He explained the Highway 30 Sidewalk improvement is a project that is again listed as part of the Stimulus package. He explained if we don't get Federal Stimulus dollars it would go out to a local improvement district. He explained the Scappoose Community/Aquatics Center has been on the list for decades and it is something that needs to be taken in to consideration. He explained the storm water master plan update and the rest of the items are all things that we have talked about needing to do, they have not been ranked and they realistically have not been moved forward too much. He explained the raw water line improvement up Dutch Canyon does need to be updated and he explained this is another one of those potential Federal Stimulus dollar projects, the problem is he is not sure they are going to grants. He stated if they are loans, we can't get a low interested loan right now. He explained the transportation plan update was adopted in 1997 and there have been many things that have been changed, amendments made to

it and it is probably time to reconsider. He explained Elm Street design and construction on the east of 6th Street is one of the projects that Council talked about that they wanted to do. He explained this is another project listed as part of the Stimulus and it is 1.5 million dollars. He explained Water Plant filter rehabilitation up at Keys Road. The water plant system has been there almost 30 years and part of the over all maintenance that we need to look at is probably rehabilitating the filters in terms of a major overhaul and that's just regular on going maintenance. He discussed the issue of sidewalk projects located all over the community. He stated Highway 30 is just one section. He discussed the road repairs located all over the community. He explained there are a number of areas where the roads need overlays, they need to be rebuilt. He explained we also have one project that is connection to 3rd through to Crown Zellerbach and that is about a \$450,000.00 project. He explained the purchase of land to construct a second City park on the east side of the community.

Council President Bernhard is wondering if we should just stop everything for the next 12 months and seriously look at our cash flow and how to sustain just the services that we have right now within the City limits instead of trying to go out there thinking what we are going to do for 2009 or the first part of 2010. He would love to see us move forward to the pool but he also realizes there are communities, States and Counties that are going bankrupt right now. He doesn't think we are in that predicament. City Manager Hanken replied we still have services we need to provide. Council President Bernhard replied he is not saying to stop the services but he doesn't think the community at large would not be upset at all if we came out and said all the things we have planned for 2009, unless it has already been started or there has been money spent on the particular program, if we say we are putting it on hold for 12 months. Mayor Burge stated as far as capital construction improvement. Council President Bernhard replied exactly. Councilor Gedlich agrees with Council President Bernhard because she feels we need to be responsible. She thinks the community is expecting us to be accountable. She explained she doesn't have a problem discussing these issues and putting them in priority because she feels the community does need to know what we are looking at in the future.

City Manager Hanken explained part of the goal setting session could be focusing on other activities. He explained one goal could be a better working relationship with the Port of St. Helens.

Mayor Burge explained his number one goal is economic development and changing the perception that Scappoose is unfriendly. He explained he came up with a few ideas.

Councilor Heerwagen would like to see a "must do" and "would like to do" list.

Councilor Ingham explained if the citizens see us moving forward/planning she feels people will admire a conservative approach. City Manager Hanken replied he is not sure Federal Stimulus dollars will be coming through.

Mayor Burge feels what Council President Bernhard is saying is we have certain funds money that is saved right now that maybe we should leave them in those funds because we don't know what is going to happen in a year. It is a tough situation because we don't know when the economy is going to turn.

Council President Bernhard feels if we are honest with the community and explain we are putting these items on hold because of how the economy is right now then they will have an understanding.

Below is the handout from City Manager Hanken:

Top Issues for the City of Scappoose

- Havlik/Highway 30 Crossing
- Hwy 30 Sidewalk Improvements
- Scappoose Community/Aquatics Center

Projects in the works

- Dutch Canyon Water Line Construction
- Continue Veterans Park Construction/Grand Opening
- Storm Water Utility Fee
- Economic Opportunity Analysis Study
- Skate Park Relocation
- Refinancing Loan for Purchase of Veterans Park Land
- City Charter Review Work

Items for Consideration

- Storm Water Master Plan Update
- Storm Water Maintenance Plan
- ADA Transition Plan
- Raw Water Line Improvements (up Dutch Canyon)
- Transportation Plan Update
- Elm Street redesign and construction (east of 6th street)
- Water Plant filter rehabilitations
- Sidewalk projects located all over the community
- Road repairs located all over the community
- Purchase land and construct second City Park on the east side of the city

Mayor Burge handed out a list of Scappoose Economic Development Proposals:

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Scappoose Economic Development Proposal

Scott Burge, Mayor, City of Scappoose

- 1. Business Licenses**
Give Scappoose based business owners a break for 2010 by exempting businesses based in Scappoose from business license fee for 2010.
- 2. System Development Fees**
Reduce system development fees for Roads and Sewer by 50% for any new private light industrial or commercial projects between July 1, 2009 and June 30, 2010.
- 3. Building Department Permits and Fees**
Reduce Permits and Fees by 25% for all Building Department Permits and Fees for light industrial and commercial permits and fees between July 1, 2009 and June 30, 2010. Accept City Manager Proposed budget and cover budget via general fund contingency budget. If necessary move \$50,000 from cash carry over to contingency for this purpose.
- 4. Planning Department Permits and Fees**
Reduce Permits and Fees by 25% for all Planning Department Permits and Fees for light industrial and commercial zoned properties between July 1, 2009 and June 30, 2010. See above for covering budget.
- 5. Liquor Fees**
Reduce Liquor Fees for 2010 by 50%.
- 6. Targeted Fee Breaks**
As an example: Target Water Rate reductions for 3 years to brewery or brew pub locating in Scappoose. Give brewery a 50% water/sewer rate reduction for 3 years.
- 7. Economic Opportunity Webpage**
Create web page that advertises available properties and vacancy on light industrial and commercial sites. Advertise demographics of Scappoose, tax rates, fee structures.
- 8. Port of St. Helens**
Encourage Port of St. Helens to either contract out property management services of airport properties and hangers or have local office at airport. Encourage Port to give first year free through the fence access for businesses interested in locating next to airport. Work with Port to market airport and create an incentive package.

Mayor Burge went over his list of Scappoose Economic Development proposals.

Council talked about “feel good projects” like finishing the park.

Councilor Ingham feels the list that Mayor Burge handed out is a good list. She thinks Council should move forward on the list, get the numbers, get the media blitz and get this moving forward. She also feels Council should plan out some kind of schedule on how Council can communicate with the Port. Council President Bernhard agrees with Councilor Ingham. He would like to have a detailed break down on how to get the message out on this. He feels they should consider before they start laying off staffing if there is any way possible the a staff member could be retrained or if somebody has the personality to physically go out to businesses

that we particularly target within the State and talk to them to try to recruit them. He explained there are several different avenues to touch on like internet, media, face to face, phone time, email and if you are serious about wanting to bring business in to Scappoose you have to use several avenues. He explained he feels there is enough diversity on the Council that they could come up with ideas on how Scappoose could be promoted better.

City Manager Hanken explained what he is doing in terms of the budget. He explained as you know last performance evaluation he turned down any merit increase. He explained he sent Mayor Burge a letter making his proposal for this coming budget year in which he would decline any step increase, decline any COLA increase and take 12 days furlough.

City Manager Hanken explained if Mayor Burge's proposal is something that Council wants to explore future there will need to be steps taken such as resolutions developed.

Councilor Ingham would like to tie economic development with the City in to the new school construction. Mayor Burge explained one of the things he talked about advertising is the schools.

There was discussion on Councilor Heerwagen assisting with the media part of getting the word out.

Mayor Burge talked about putting together a monthly column that different Council members can write about different City updates.

Councilor Ingham would like the email addresses from City Manager Hanken for the people to contact regarding the stimulus package for our projects.

Adjournment

Mayor Burge adjourned the meeting at 7:28 p.m.

City of Scappoose, Oregon

Scott Burge, Mayor

Attest: _____
Susan M Reeves, CMC
City Recorder