

**CITY OF SCAPPOOSE
CITY COUNCIL MEETING
JUNE 21, 2010 AT 7:00 P.M.
SCAPPOOSE, OREGON**

Call to Order

Mayor Burge called the Council meeting to order at 7:00 p.m.

Flag Salute

Roll Call

The meeting of the City of Scappoose City Council was held at 7:00 p.m. in the Council Chambers; 33568 East Columbia Avenue; Scappoose, Oregon with the following present:

City Council Members:

Scott Burge	Mayor
Jeff Bernhard	Council President
Donna Gedlich	Councilor
Judie Ingham	Councilor
Larry P. Meres	Councilor
Art Heerwagen	Councilor

Staff:

Jon Hanken	City Manager
Doug Greisen	Police Chief
Steve Wabschall	WWTP Supervisor

Press:

Cindy Phillips	Legal Council	none
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Excused: Councilor Jeff Erickson and City Recorder Reeves

Approval of Agenda

Mayor Burge explained agenda item 7.0 Proclamation for the Scappoose High School Baseball Team will be presented at the July 6, 2010 Council meeting.

Councilor Ingham moved and Council President Bernhard seconded the motion to approve the agenda as amended. Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

Public Comments

None

Approval of the Consent Agenda

May 17, 2010 City Council Meeting minutes

Councilor Ingham moved and Council President Bernhard seconded the motion to approve the May 17, 2010 City Council meeting minutes. Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

New Business

Resolution No. 10-08, A Resolution Regarding the Transfer of Appropriations for Fiscal Year 2009-2010, for the City of Scappoose

City Manager Hanken explained what Council has before them is basically a transfer of appropriations and he asked Finance Administrator Jill Herr to discuss that a little more in terms of what is going on.

Jill Herr explained Scharf Properties developed an advanced development reimbursement system for properties that connect on to the sewer line located in Westview Subdivision. She explained the City collects the money and then we turn around and pay those to Scharf Properties. She explained the City didn't budget any money for that because you never know when a property is going to or not going to hook up so therefore there is a required budget transfer.

Councilor Ingham moved and Council President Bernhard seconded the motion to approve the Resolution No. 10-08, A Resolution Regarding the Transfer of Appropriations for Fiscal Year 2009-2010, for the City of Scappoose. Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

Consideration of the 2010/2011 Fiscal Year Budget

Hold a Public Hearing to determine if the City should elect to receive State Shared Revenues

Mayor Burge opened the public hearing at 7:02 p.m.

Jill Herr explained as we discussed during the Budget meeting process the State Liquor is budgeted at \$79,225.00, the State Cigarette is \$8,851.00 and those are in the General Fund. She explained the City did not budget any money for State Shared Revenue, uncertain whether we will be receiving that or not. She explained in the Street Fund the State Gas Tax would be \$327,209.00 and in the Foot Path and Bicycle Trails \$3,305.00.

Mayor Burge closed the hearing at 7:04 p.m.

Resolution No. 10-09, A Resolution Declaring the City's Election to Receive State Revenues for the Fiscal Year 2010/2011, for the City of Scappoose

Councilor Ingham moved and Council President Bernhard seconded the motion to approve the Resolution No. 10-09, A Resolution Declaring the City's Election to Receive State Revenues for the Fiscal Year 2010/2011, for the City of Scappoose. Motion passed (6-0). Mayor Burge, aye;

Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

**Adopting the City of Scappoose 2010-2011 Budget ~ Resolution No. 10-10
Hold a Public Hearing on the proposed budget for the fiscal year 2010-2011, making appropriations, Imposing the Tax and Categorizing the Tax**

Resolution No. 10-10, A Resolution Adopting the City of Scappoose 2010-2011 Budget

Mayor Burge opened the public hearing at 7:05 p.m.

Jill Herr explained it is all in one resolution and the total amount of the budget to be approved is \$15,004,005.00. She explained the property tax is estimated at \$1,534,701.00. She explained the permit rate is 3.2268/\$1,000.00 and the collection rate is at 93.7%. She explained in the GO Bond Fund taxes are estimated to be \$166,464.00. She explained the City has lowered the permit rate in that particular fund and it is going to be .35000/\$1,000.00 and again the collection rate is at 93.7%.

City Manager Hanken replied this year's budget is about 2.7 million lower than last year, approximately.

Mayor Burge closed the hearing at 7:07 p.m.

Councilor Ingham moved and Councilor Heerwagen seconded the motion to approve the Resolution No. 10-10, A Resolution Adopting the City of Scappoose 2010-2011 Budget.

Councilor Gedlich stated she would like next year when we begin the process to start it a little earlier in the year. She feels maybe there should be a workshop before they begin the meetings. She has had several comments from several of the new members that it was a little confusing, a little fast and it is just something that we can think about for next year.

City Manager Hanken replied there are workshop that are put on by the State of Oregon Department of Revenue that would be good for new committee members to attend and when that information comes out we will provide it to all committee members and encourage them to go.

Councilor Gedlich thanked City Manager Hanken.

Mayor Burge replied he is very happy to see that this years budget 2.7 million less in total spending. He explained he knows there are projects involved but it is always nice to see that the GO Bond is maturing and people are going to be paying less money next year for their property taxes, which will be very nice. He explained his concerns are the water and the City is about to put together a committee to look at water. He thinks overall it is good status quo, which in this recession he this status quo is important, that we are not pushing too hard. He thanked staff and Council.

Councilor Gedlich also thank staff and Council.

Motion passed (5-1). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye and Councilor Heerwagen, aye. Councilor Meres, nay.

Resolution No. 10-11, A Resolution Creating a Public Works Advisory Committee for the City of Scappoose and Rescinding Resolution 659

City Manager Hanken explained after the Council workshop on utility rates staff was asked to bring back a resolution creating a Public Works Advisory Committee. He explained the City does have in our municipal code a resolution that creates a Capital Improvement Committee for Public Works. He explained the Public Works Advisory Committee basically takes the Capital Improvement Committees function and duties and basically expands that a little bit more to include discussions related to maintenance, to utility rates and to capital improvement projects. He explained to keep things kind of clear this Resolution also basically eliminates the Capital Improvement Committee but that committee hasn't been staffed in years. He explained what you will notice in the resolution in terms of the membership section he did not put in the number of members on the committee because that is something that Council will need to decide.

Council President Bernhard replied he would like to see no more than 7 members on this committee. He would like to see Mayor Burge as part of this committee and then one more member of this Council on this committee.

Councilor Ingham explained she chaired the Capital Improvement Advisory Committee for two years, many years ago and speaking from experience these new ideas for responsibilities for this committee is much better then what the Capital Improvement Advisory Committee did in the past. She explained with staff involvement and with the Mayor she thinks five citizens is more than enough.

Councilor Gedlich stated her only concern about the 5 is Council President Bernhard mentioned the Mayor and another Council member so if we made it 9 members with 7 at large that might work, other wise if we make it 7 we would only have 5 at large or 3 at large and we kind of gave the impression that the citizens were going to have a lot to say on this committee and if we only have a few maybe we are sending the wrong message.

Mayor Burge replied he knows 8 is really the maximum number but you want to have an odd number, not even. He explained when you get beyond 8 in a committee it starts to become less focus and it is hard to get the job done. He feels 5 citizens is plenty plus himself and another Council member.

Councilor Ingham moved and Councilor Meres seconded the motion to approve the Resolution No. 10-11, A Resolution Creating a Public Works Advisory Committee for the City of Scappoose and Rescinding Resolution 659 with membership being five (5) citizens at large, Mayor and one (1) Councilmember.

Council President Bernhard stated when the Mayor is going through the five citizens at large he hopes that he is looking at these people as in a possible written statement or something explaining why they want to be a part of this. He thinks they need to be able to come to the table

with new and fresh ideas. He feels if there are too many people maybe it needs to be an interview process or something like that. He explained with this particular committee is the extremely important one and it can't be a committee of just people showing up to complain that we shouldn't be raising rates, it should be a committee of coming up with new fresh ideas.

Mayor Burge replied he feels there is a full picture that needs to be looked at. He explained anyone who applies he will speak with them and ask them why they want to be apart of this committee.

Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

Resolution No. 10-12, A Resolution Opposing Unfunded Federal and State Mandates on Municipal Governments

City Manager Hanken explained this resolution was requested by Mayor Burge. He explained in researching how to draft this resolution staff came across a report on Federal and State mandates, which was submitted by the city manager of the City of Astoria back in 2003. He included that report in the staff report for Council to review.

Councilor Ingham moved and Council President Bernhard seconded the motion to approve the Resolution No. 10-12, A Resolution Opposing Unfunded Federal and State Mandates on Municipal Governments.

Council President Bernhard stated he would like to make sure that our local representatives, local Senators and Congress members receive copies of this.

Mayor Burge replied the Governors Office also.

Council President Bernhard replied he also recommend as Council attends meetings where there are other local representation Council should keep one of these in our back pocket and hand it to them.

Mayor Burge replied he likes that idea.

Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

Resolution No. 10-13, A Resolution Extending City Of Scappoose's Workers' Compensation Coverage to Volunteers of the City of Scappoose for Coverage Year 2010-2011

Police Chief Greisen explained this is the same resolution that was presented last year. He explained it is in reference to the Police Reserve Program and the Community Emergency Response Team. He explained City County Insurance Services require the City to have Workman comp for these two programs. He explained we currently have one police reserves and

two more coming on board.

Councilor Ingham moved and Councilor Meres seconded the motion to approve the Resolution No. 10-13, A Resolution Extending City Of Scappoose's Workers' Compensation Coverage to Volunteers of the City of Scappoose for Coverage Year 2010-2011. Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

Disk Filter Roof

Steve Wabschall, Wastewater Superintendent, explained to Council what they have in front of them is a proposal to reinstate the roof for the effluent filters. He explained during the original design the filters were actually covered with a roof and staff eliminated that because staff was worried about budget concerns and they didn't know how the bids were going to come in and they came in much lower than expected. He explained in order to install a roof now they would have to do a design and a change order. He is trying to get a feel of what Council thinks about that before he goes to the work of having Gordon Munro do a design and then have the contractor come up with a change order cost.

Council President Bernhard asked how long have they been in place without a roof on them.

Steve Wabschall explained this is part of the new construction and they are designed to be outside. He explained they could be outside, the top part of the filters are covered with a cloth kind of like a hot tub. He explained he envisions a roof similar to what we have over the UV disinfectant system, like a shed roof that would cover the whole pad. He explained it makes a lot of sense for operation and maintenance and just the longevity of the equipment to cover it if we can.

Councilor Heerwagen replied you said they are designed to be outside.

Steve Wabschall replied this would just be extra precaution.

Councilor Gedlich asked is staff recommending this.

Steve Wabschall replied he is because staff will have better lighting and they will be out of the weather if they have to work on it. He is sure the equipment will last longer because it is not right out in the eliminates.

City Manager Hanken replied the final change order will come back to Council. He explained what is being asked tonight is, is this realistically something that Council wishes to explore because staff isn't going to send money if Council wasn't excited about moving forward with this as an option.

Councilor Heerwagen stated realizing this is million dollar equipment but is there anything that \$50,000.00 would be better used for then use or would this be the best use of \$50,000.00 if you have it in your budget.

Steve Wabschall feels this is the best use for \$50,000.00. He explained the bids came in extremely low compared to what the engineers estimate was so there is money in the budget to do that.

Council President Bernhard replied he is a little torn on this but he knows if things sitting out in the eliminate it isn't good; this is kind of a tough one.

City Manager Hanken replied this could be done a later time however one of the things he doesn't think we would ever get is the way the costs are laying out in terms of construction costs in terms of the projects right now because when the economy starts coming up the cost in terms of this construction will go up as well.

Councilor Ingham moved and Council President Bernhard seconded the motion that Council recommend that staff move forward with the change order estimate to better evaluate the proposal for roof construction.

Councilor Gedlich would like a few more words in that motion.

Mayor Burge suggested verbiage for the motion. Councilor Ingham revised the motion to read:

Councilor Ingham moved and Council President Bernhard seconded the motion that City Council direct City Manager Hanken to move forward on estimates for the construction of a roof to protect the new effluent disk filters at the wastewater treatment plant. Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

Wastewater Treatment Plant Project Engineering Amendment

Steve Wabschall, Wastewater Supervisor, explained what Council has before them is a proposal for additional engineering and that is do mostly because when we put the engineering budget together for the same project we have been talking about we didn't have the funding packet completely in place at that time and now that we do have the funding in place the ARRA and Clean Drinking State Revolving Loan fund money require additional engineering mostly to verify the made in the USA on all the materials also they are going to be required to do a performance evaluation of equipment and a performance criteria for the equipment required by DEQ.

City Manager Hanken replied one thing you will notice in the change order is that he has already signed it but we have not forwarded it yet and the reason why he did that is because this came up at the same time that he received information and wasn't sure if he was going to be here or not and because his signature is on the document and with the amount of scrutiny that comes in through the Department of Justice and to the people with the ARRA funds consistency is extremely important.

Steve Wabschall stated if any Councilor has an opportunity please stop by the plant to see what they are doing.

Council President Bernhard moved and Councilor Ingham seconded the motion to that Council approve the Amendment #2 in the amount of \$24, 864.00, appropriating the total amount from SDC fund 55-555-3147. Motion passed (6-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye and Councilor Heerwagen, aye.

2011 League of Oregon Cities Legislative Agenda

City Manager Hanken explained what you have before you is a questionnaire that the League of Oregon Cities sends out before every Legislative Session, basically what they are wanting each municipalities view as to what are the tops issues as you as Council would like to see the League of Oregon Cities focus on during the 2011 Legislative Session. He explained he would like Council to do is take this information home and review it come back with your top 4 items and he can combine them and put together the City Councils top 4 items and then he can send those off to the League of Oregon Cities. This is due by July 16, 2010.

Announcements

Mayor Burge went over the calendar.

Police Chief Greisen

Police Chief Greisen explained the State of Oregon has directed the State Police to look at charging cities fees to utilize their systems. He explained the Oregon Association Chief's of Police are totally against this and he has already talked to Senator Johnson and she is against this also. He explained this effects not just municipalities but the Sheriff's office, courts and etc. He explained he has a letter drafted to the State Police disagreeing with their philosophies because he thinks it opens up a lot of doors. He explained what the Chief's are concerned about is if this is the beginning are they going to start charging us for the SWAT, the crime lab, etc. He stated once he finds out more he will let Council know.

Mayor Burge would like a copy of the letter Chief Greisen will be submitting.

Councilors

Councilor Gedlich thanked staff for all their information tonight.

Council President Bernhard stated he is looking forward to hearing some of these great ideas coming out of the new committee. He stated one of the things that he noticed at the last meeting, and he is going to try to do a better job, is he needs to stay open to new ideas. He explained when he first started it was easy to come in with an outsiders point of view and keeping a fresh perspective and he thinks he is starting to lose that fresh perspective. He has noticed that and at the last meeting it really hit home to him. He explained he will try to become a little bit more open minded to new ideas as he strives to when he first came on the Council.

Councilor Ingham stated good job staff on the budget, thank you. She stated for the third straight day in a row she has taken her dog to Veterans Park for a walk and she stated it is just a

wonderful park. She asked so when are we going to have the community opening for Veterans Park.

There was a discussion on having the community opening for Veterans Park on July 24th, maybe from 11:00 a.m. to 3:00 p.m.

Councilor Ingham talked about getting the Veterans involved.

Chief Greisen asked about having it in the evening during the week verses on the weekend.

Council President Bernhard will check to see if there are ballgames that weekend.

Councilor Gedlich feels it is too quick to plan this by July 24.

Mayor Burge stated we could plan this over email.

Councilor Ingham stated she could work with Council President Bernhard and they could coordinate over email.

Councilor Meres explained he would think the first weekend in August.

There was a discussion on having it on a Thursday from 6:00 p.m. to 8:00 p.m. or 9:00 p.m.

Councilor Ingham feels if we hold this on a week night we are limited the people who can attend.

Mayor Burge asked Councilor Ingham and Council President Bernhard to work on this and let Council know what they find out.

Adjournment

Mayor Burge adjourned the meeting at 8:00 p.m.

Scott Burge, Mayor

Attest: _____
Susan M Reeves, CMC, City Recorder