

**CITY OF SCAPPOOSE  
REGULAR CITY COUNCIL MEETING  
MAY 16, 2011 AT 7:00 P.M.  
33568 EAST COLUMBIA AVE  
SCAPPOOSE, OREGON**

Mayor Burge called the City Council Meeting to order at 7:00 p.m.

**Flag Salute**

**Attendance:**

**City Council Members:**

Scott Burge	Mayor
Jeff Bernhard	Council President
Donna Gedlich	Councilor
Judie Ingham	Councilor
Larry P. Meres	Councilor
Jeff Erickson	Councilor
Mark Reed	Councilor

**Staff:**

Jon Hanken	City Manager
Doug Greisen	Police Chief
Brian Varricchione	City Planner
Susan Reeves	City Recorder

**Press:**

Don Patterson	The Chronicle
Arwen Ungar	Spotlight

**Excused:** Legal Counsel

**Approval of the Agenda**

Councilor Ingham moved and Council President Bernhard seconded the motion to approve the agenda. Motion passed (7-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye; Councilor Erickson, aye and Councilor Mark Reed, aye.

**Public Comments**

Patrick Trapp, Executive Director for the Port of St. Helens explained it has been a couple of months since he has been to Council to give them an update on the Port. He gave Council and staff an update on what is occurring out at the Scappoose Airport. He explained the Port is very much looking forward to working with the City and members of its committees as they work on a number of projects.

**Consent Agenda ~ May 2, 2011 City Council meeting minutes**

Councilor Ingham moved and Councilor Erickson seconded the motion to approve the May 2, 2011 City Council meeting minutes. Motion passed (7-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye; Councilor Erickson, aye and Councilor Mark Reed, aye.

**Proclamations**

**VFW Buddy Poppies**

Mayor Burge read the VFW Buddy Poppies Proclamation.

Members of the Local VFW Post 4362 presented Buddy Poppies to everyone in attendance.

Local VFW Post 4362 Member Ron Urban thanked Council and everyone in attendance for their participation. Council thanked the Local VFW Post 4362.

### **National Law Enforcement Week**

Mayor Burge read the National Law Enforcement Week Proclamation.

Council thanked Chief Greisen.

### **Scappoose Pow Wow Update from Michael Klobes**

Michael Klobes explained he is here tonight to see if Council has any questions regarding Pow Wow or questions regarding the updated schedule of events.

Chief Greisen explained he and Michael Klobes are meeting tomorrow to go over some items regarding the Pow Wow event.

Councilor Gedlich explained she received an email that Michael Klobes would like to extend the time from 11:00 p.m. to midnight and she doesn't have an issue with that as long as the neighbors don't object.

Councilor Ingham stated the time extension request is a concern to her. She explained what she would like to do with City Manager Hanken's help is distribute a letter to the neighboring residents around the park to get their input as to whether or not it would be acceptable to them. She thinks we need their input.

Council President Bernhard explained he has brought the event up to the people that he lives around and they are excited about it but he wouldn't know if they would approve it going until midnight or not. He thinks an email or something sent off to them asking for their opinion would be a good idea. He would have no problem also speaking with his neighbors.

Councilor Gedlich talked about noise level from the bands.

Chief Greisen replied he and Michael Klobes have actually talked about that. He explained the Police Department will have a command post there throughout the whole event. He explained Michael Klobes talked about winding down the band about 11:30 p.m.

Michael Klobes explained the real push for going to midnight is we are going to 11:00 p.m. anyway and this is becoming an extremely expensive festival and that extra hour is really going to bring a lot more revenue to help pay for this.

Councilor Meres explained he is concerned because Michael Klobes said the extra hour is going to help them but you are not changing the beer garden hours so where is that money going to come from.

Michael Klobes replied they would be extending the festival in general by an hour so that would be the music, carnival and beer gardens that would go until midnight.

Councilor Ingham stated lets get some input from the neighborhood.

Councilor Erickson stated when you ask the neighbors ask if they want everything shut down or just certain things shut down by midnight.

Mayor Burge asked Michael Klobes to come back on June 7 to discuss this.

Mayor Burge asked City Manager Hanken to send a letter this week to the neighbors letting them know there will be a public hearing on Tuesday June 7 at the next City Council meeting to discuss extending the hours of the Pow Wow.

Ben Denfeld, Scappoose, explained he is a neighbor to Veterans Park and also is affiliated with putting the Pow Wow together. He explained regarding the extension of the time he has talked to some of his neighbors and they are willing to put up with another hour of noise, they don't have a problem with it. He stated it is two nights out of the year that the City of Scappoose has an opportunity to celebrate something that we haven't done in 20 some years.

## **New Business**

### **Resolution No. 11-05; A Resolution Implementing GASB 54 Requirements by Committing the Ending Fund Balances of Each Fund for Specific Purposes and Delegating Authority to the City Manager or Finance Administrator for "Assign" Ending Fund Balances.**

City Manager Hanken read over the staff report. He explained this Resolution is just to be in compliance with Governmental Accounting Standards Board requirements.

Councilor Gedlich moved and Councilor Erickson seconded the motion to approve Resolution No. 11-05; A Resolution Implementing GASB 54 Requirements by Committing the Ending Fund Balances of Each Fund for Specific Purposes and Delegating Authority to the City Manager or Finance Administrator for "Assign" Ending Fund Balances. Motion passed (7-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye; Councilor Erickson, aye and Councilor Mark Reed, aye.

### **Mutual Aid Agreement for Non-Public Works/Non-Law Enforcement Assistance during Emergencies**

City Manager Hanken went over the staff report. He explained this agreement provides the mechanism for government entities in Columbia County to provide additional personnel, materials, and other support that may be needed during an emergency.

Councilor Gedlich moved and Councilor Erickson seconded the motion to approve Mutual Aid Agreement for Non-Public Works/Non-Law Enforcement Assistance during Emergencies. Motion passed (7-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye; Councilor Erickson, aye and Councilor Mark Reed, aye.

## **Truck Restrictions**

Police Chief Greisen went over the staff report.

City Planner Brian Varricchione explained that ultimately this is a question about interstate commerce and the City's ability to restrict truck traffic, which is somewhat limited. He explained the City can define safety criteria if they want to restrict truck movements. Then, based on the safety criteria, specific street segments can be identified and designated 'no trucks allowed' except for local deliveries. He and Chief Greisen did some research and the City of Tualatin, he thought, did a very good job at spelling out safety criteria. They would recommend, if the Council wants to pursue this further, to take something along those lines rather than the opposite approach of designating truck routes since that involves approval by the Oregon Transportation Commission and intergovernmental agreements with ODOT and it sounds like a lot more than the City might be interested in.

Councilor Gedlich feels Council should direct staff to look into what Tualatin is doing and then bring back some more information.

Mayor Burge feels Council would like to see more about the Tualatin concept.

## **Enterprise Zone Intergovernmental Agreement**

City Manager Hanken went over the staff report. He explained Council is being asked to enter into an Intergovernmental Agreement (IGA) with the other Enterprise Zone sponsors related to managing and marketing the South Columbia County Enterprise Zone.

Councilor Ingham moved and Councilor Gedlich seconded the motion that Council approve the South County Enterprise Zone Association Intergovernmental Agreement as presented. Motion passed (7-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye; Councilor Erickson, aye and Councilor Mark Reed, aye.

## **Awarding Construction Contract for Sandberg Road Waterline Project**

City Planner Brian Varricchione went over the staff report. He explained the City went out to bid for a construction project for Sandberg Road. He explained the water line that is there is 2" which is very substandard for public waterline. The proposal is to replace the current line with 6" and 8" waterline. There were ten different contracting teams responding to the bid. The bid amounts ranged from a low of \$77,906.00 to a high of \$145,382.93. He explained staff is recommending that Council award the bid to Olson LLC, which was the low bid in the amount of \$77,906.00.

Councilor Gedlich moved and Councilor Erickson seconded the motion that Council award the Sandberg Road Waterline Improvements project contract to Olson LLC., in the amount of \$77,906.00. (7-0). Mayor Burge, aye; Council President Bernhard, aye; Councilor Gedlich, aye; Councilor Ingham, aye; Councilor Meres, aye; Councilor Erickson, aye and Councilor Mark Reed, aye.

## **Stop Line Placement**

Police Chief Greisen went over the staff report. He explained he and Councilor Meres went around the City and looked at several crosswalks and stop lines. He explained removing lines are hard to do without the proper equipment and Field Services Supervisor Terry Andrews has already budgeted for the equipment. The equipment will be here in July, so now they will actually have something to remove the lines. The process is going to take a couple years.

City Manager Hanken explained the City will have other uses for that equipment.

Council President Bernhard asked if this is a maintenance item not a project.

City Manager Hanken replied yes, it is a maintenance item.

Councilor Meres thanked Chief Doug Greisen and City Manager Hanken for working on this.

Councilor Erickson asked if we have a set distances for stop signs, lines, etc. that is going to be followed from here on out in writing?

Chief Greisen replied staff will be working on that whenever there's a new development or placement of stop signs.

City Planner Brian Varricchione explained there's actually a Federal document that is called the manual on uniform traffic controlled devices and the whole goal is to have consistency not just do it in the city but across the County.

City Manager Hanken discussed modification of the Public Works Design Standards.

Councilor Reed brought up the issue of the "School Zone" on EM Watts even though the former Petersen School isn't there.

Police Chief Greisen replied it is still a school zone. He explained the school zone is where ever the school property touches the roadway.

### **Announcements**

Mayor Burge went over the calendar.

### **City Manager Hanken**

City Manager Hanken discussed the petition before Council is due to an error regarding the number of acres on the Ballot Title.

Elections are tomorrow ~ City Hall will be open until 8:00 p.m.

### **Police Chief Greisen**

Police Chief Greisen explained Officer Miltich will be going to Klamath Falls to become a DRE (Drug Recognition Expert). He will be one of three in Columbia County.

He explained Officer Kristen Silbernagel will be graduating this Friday and will be on patrol this weekend.

## **Council**

Councilor Gedlich said maybe we can send Officer Silbernagel a congratulation card for all her efforts. She thanked staff.

Councilor Meres thanked City Manager Hanken and Chief Greisen for working on the stop line issue. He explained at the 2<sup>nd</sup> Street ribbon ceremony he spoke with someone from ODOT rail regarding our community becoming a quiet zone.

City Manager Hanken replied we are working towards that.

Councilor Meres brought up the issue of the railcars that are parked and don't move. He is hoping they could clean up that area a little bit.

Council President Bernhard explained over the years sitting on the Council and reading articles in the paper or talking to people he finds it interesting some citizens miscommunications, misperceptions or not really knowing the full story of what's going on in the City. He would create an open door feel at City Hall, which he knows we do have an open door policy, but to some how educate the community in a way that says we have an open door policy here and you can come in and asks questions. He would like to brainstorm and come up with what we can do to change that perception.

Councilor Gedlich feels it could be the lack of media. She thinks there needs to be a little bit more information that is put out there,

Council President Bernhard explained the only reason why he really brings up the piece more about marketing City Hall and using staff in that capacity versus using the media is that media is a profit based business and he can understand why they don't show up to all the meetings because it would most likely be unprofitable for them to do so. But if some how we can create an atmosphere that people can come into City Hall and ask questions and get answers he thinks that is a step in the right direction. He is not sure exactly how we can do so besides maybe it's through the media at the beginning or maybe it is new signage that we put up at City Hall ~ ask me something or here's the topic of the day. He is just thinking outside the box. He would like to use more of marketing tool to help educate our community more than anything else.

Councilor Erickson explained in terms of getting information out it would probably be even better if we could do it via internet so if somebody had a concern they could email their question to City Hall.

City Recorder Reeves explained there is already email contact information on the website and some people do utilize the emails to ask questions.

Councilor Meres feels there should be a monthly open house.

Councilor Ingham feels an open house once a quarter would be a good idea.

Councilor Reed thanked Councilor Meres for his work on the stop line issue.

Mayor Burge explained he also has people approach him to talk to him about things and ask him questions but does feel we should work on communication with the citizens to help get the information out.

Mayor Burge explained he ran in the “Cop Walk” this past weekend, which is a good cause. His mom will be 5 year cancer free this July so he decided to run it for her celebration.

Mayor Burge recessed at 8:30 p.m.

Mayor Burge went in to executive session at 8:35 p.m.

### **Executive Session**

### **ORS 192.660-(2) (i) Performance Evaluation of Public Officers and Employees**

**In attendance:** Mayor Burge, Council President Bernhard, Councilor Gedlich, Councilor Ingham, Councilor Meres, Councilor Erickson, Councilor Reed and City Manager Hanken.

### **Adjournment**

Mayor Burge adjourned the meeting at 9:23 p.m.

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Scott Burge, Mayor

Attest: \_\_\_\_\_  
Susan M Reeves, CMC, City Recorder