

Chapter 2.28

PLANNING COMMISSION

Sections:

- 2.28.010 Continuation of planning commission.
- 2.28.020 Powers and duties.
- 2.28.030 Membership and compensation of commission.
- 2.28.040 Terms of office--Removal.
- 2.28.050 Election of chairperson and vice chairperson.
- 2.28.060 Planning commission secretary.
- 2.28.070 Meetings and rules.

2.28.010 Continuation of planning commission. There is continued a city planning commission, hereinafter referred to as the "commission", for the city. (Ord. 611 §1, 1993)

2.28.020 Powers and duties. The commission shall have the powers and duties that are now or may hereafter be assigned to it by Charter, ordinance, or resolutions of the city, and by the general laws of the state. (Ord. 611 §7, 1993)

2.28.030 Membership and compensation of commission. A. The commission shall consist of eight members, one of which shall serve as an alternate, appointed by the mayor, with the consent of the city council.

B. The alternate commission member shall attend all commission meetings, but shall only have the authority to participate in discussions of the commission and vote on motions of the commission when the alternate is acting on behalf of an absent commission member. If the alternate member is sitting as a commission member during a public hearing, and the hearing is continued, the alternate shall continue to sit in place of the other commission member for the purpose of completion of the hearing and taking action on the subject application. The alternate shall assume the role of commissioner upon the absence of at least one commission member.

C. Any vacancy shall be filled by appointment by the mayor, with consent of the city council for the unexpired term of the predecessor in office.

D. Commission members shall be registered voters in the city; provided, however, that up to two members may be appointed if they are registered voters residing within the urban growth boundary of the city.

E. No more than two commission members shall be engaged in the same kind of business, trade or profession.

F. Commission members shall receive no compensation. (Ord. 627 §1, 1995; Ord. 611 §2, 1993)

2.28.040 Terms of office--Removal. A. Commission members shall be appointed for a term of four years, excepting in cases where such appointment is made to fill a premature vacancy.

B. A commission member may be removed by the city council, after a hearing, for misconduct or nonperformance of duty. A

member who is absent from three consecutive meetings without an excuse as approved by the planning commission is rebuttably presumed to be in nonperformance of duty, and the city council shall declare the position vacant unless it finds otherwise following the hearing. (Ord. 611 §3, 1993)

CHAPTER 2.28 PAGE 1
6/10)

(Scappoose

2.28.050--

2.28.070

2.28.050 Election of chairperson and vice-chairperson. The commission, at its first meeting in July of each year, shall elect a chairperson and vice-chairperson who shall hold office at the pleasure of the commission. (Ord. 611 §4, 1993)

2.28.060 Planning commission secretary. The city manager shall appoint a secretary who shall not be a member of the commission. The secretary shall keep an accurate record of all commission proceedings. The commission shall, on or about July 1st each year, make and file a report of all its transactions with the city council. (Ord. 611 §5, 1993)

2.28.070 Meetings and rules. A. A majority of the commission members shall constitute a quorum. The commission shall make and alter rules and regulations for its government and procedure consistent with law of the state and with the Charter and ordinances of the city. The commission shall meet at least once each month, at such times and places as may be fixed by the commission.

B. Special meetings may be called at any time by the chairperson or by three members by written notice served upon each member of the commission at least twenty-four hours before the time specified for the proposed meeting.

C. The commission shall at all time abide by the provisions of the Oregon Public Meetings Law.

D. A commission member shall not participate in any commission proceeding or action in which such member has a financial interest or in which any of the following has a financial interest: the member's spouse, brother, sister, child, parent, father-in-law, mother-in-law, partner, any business in which the member is then serving or has served within the previous two years, or any business with which the member is negotiating for or has an arrangement or understanding concerning prospective partnership or employment. Any action or potential interest shall be disclosed at the meeting of the commission where the action is being taken. (Ord. 611 §6, 1993)

